

Plain English explanation

This practice participates in research. We will only agree to participate in any project if there is an agreed clearly defined reason for the research that is likely to benefit healthcare and patients. Such proposals will normally have a consent process, ethics committee approval, and will be in line with the principles of Article 89(1) of GDPR.

Research organisations do not usually approach patients directly but will ask us to make contact with suitable patients to seek their consent. Occasionally research can be authorised under law without the need to obtain consent. This is known as the section 251 arrangement¹. We may also use your medical records to carry out research within the practice.

We share information initially with the Crouch Oak Family Practice Research Unit. Once they have approached you, and with your explicit consent, they may share your information with specific research organisations. The particular organisations involved will be specified during the detailed consent process.

You have the right to object to your identifiable information being used for medical research purposes. If you object, we can ensure that you are not included in any searches for suitable research candidates. Please speak to the practice if you wish to object.

1) Data Controller contact details	The Crouch Oak Family Practice 45 Station Road, Addlestone, Surrey KT15 2BH
2) Data Protection Officer contact details	Dr Mohan Kanagasundaram. Please address correspondence to The Crouch Oak Family Practice, 45 Station Road, Addlestone, Surrey KT15 2BH
3) Purpose of the sharing	Medical research.
4) Lawful basis for processing or sharing	Identifiable data will be shared with the research unit. The lawful justifications are; Article 9(2)(j) – ‘processing is necessary for... scientific or historical research purposes or statistical purposes in accordance with Article 89(1) based on Union or Member States law which shall be proportionate to the aim pursued, respect the essence of the right to data protection and provide for suitable and specific measures to safeguard the fundamental rights and interests of the data subject’.
5) Recipient or categories of recipients of the shared data	The data will be shared with the Crouch Oak Family Practice Research Unit
6) Rights to object	You do not have to consent to your data being used for research. You can change your mind and withdraw your consent at any time. Contact the Data Controller or the practice.
7) Right to access and correct	You have the right to access any identifiable data that is being shared and have any inaccuracies corrected.

8) Retention period	The data will be retained for the period as specified in the specific research protocol(s).
9) Right to Complain.	You have the right to complain to the Information Commissioner’s Office. You can use this link https://ico.org.uk/global/contact-us/ or call their helpline Tel: 0303 123 1113 (local rate) or 01625 545 745 (national rate) There are National Offices for Scotland, Northern Ireland and Wales, (see ICO website)

Note 1: Section 251 and the NHS Act, Health Research Authority.

<https://www.dropbox.com/s/sekq3trav2s58xw/Official%20Section%20251%20guidance%20Health%20Research%20Authority.pdf?dl=0>